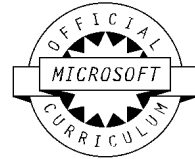


Course Outline

Course 20697-1: Installing and Configuring Windows 10

Duration: 5 days (30 hours)



Objective

After completing this course, students will be able to:

- Describe the important new features of Windows 10.
- Install Windows 10.
- Configure a device running Windows 10.
- Configure network connectivity for a Windows 10 device.
- Manage storage in Windows 10.
- Manage files and printers.
- Manage apps.
- Manage data security.
- Manage device security.
- Implement Windows 10 features to improve network security.
- Monitor and update Windows 10 devices.
- Restore files, roll back drivers, and recover Windows 10 devices.

Target Audience

This course is intended for IT professionals who administer and support Windows 10 desktops, devices, users, and associated network and security resources. Students who seek certification in the 70-697 Windows 10 Configuring exam will also benefit from this course. This course is also intended to provide skills for Enterprise Desktop/Device Support Technicians (EDSTs) who provide Tier 2 support to users who run Windows 10 desktops and devices within a Windows domain environment in medium to large enterprise organizations.

Topics Covered

Module 1: Overview of Windows 10

This module introduces the Windows 10 operating system. It describes the new features in Windows 10, and the important changes since Windows 8.1. It describes the use, navigation, and customization of the new, enhanced user interface. This module also mentions the features of Windows 10 that make it beneficial for organizations of different sizes. Lessons

- Introducing Windows 10
- Navigating the User Interface

- Lab : Navigating and Customizing the User Interface
 - Navigating the Windows 10 User Interface
 - Configuring Start
 - Configuring the Desktop

After completing this module, students will be able to:

- Describe the important new features of Windows 10.
- Navigate and customize the Windows 10 interface.

➤ Module 2: Installing Windows 10

This module introduces the different editions of Windows 10, and the differences between them. It describes the requirements and available options for installing Windows 10 on a device. It also provides instructions on installing Windows 10 and upgrading to it. This module discusses points to consider when deciding between an upgrade or migration to Windows 10, and the supported upgrade paths from older versions of the Windows operating system.

- Installing Windows 10
- Upgrading to Windows 10
- Lab : Installing Windows 10
 - Upgrading Windows 7 to Windows 10
 - Migrating User Settings
 - After completing this module, students will be able to:
 - Upgrading Windows 7 to Windows 10
 - Migrating User Settings

➤ Module 3: Configuring Your Device

This module explains how to configure Windows 10 by using tools such as the Settings app, Control Panel, Windows PowerShell, Remote Server Administration Tools (RSAT) and Group Policy Objects (GPOs). It describes the different types of user accounts, and the benefits of using a Microsoft account. This module also describes Microsoft OneDrive, and how it integrates with Windows 10. Lessons

- Overview of Tools You Can Use to Configure Windows 10
- Common Configuration Options
- Managing User Accounts
- Using OneDrive
- Lab : Configuring Windows 10
 - Using the Settings App
 - Using Control Panel
 - Using Windows PowerShell
 - Using GPOs
- Lab : Synchronizing Settings with OneDrive
 - Connecting a Microsoft Account
 - Synchronizing Settings between Devices
 - After completing this module, students will be able to:
 - Describe the use of various tools that they can use to configure Windows 10.
 - Explain common configuration options.
 - Manage user accounts.
 - Use OneDrive with Windows 10.

➤ Module 4: Configuring Network Connectivity

This module explains the use of tools such as the Settings app, Network and Sharing Center, and Windows PowerShell to configure network settings. It describes the differences between IPv4 and IPv6 settings, and the benefits of IPv6. It also describes name resolution and provides an overview of the Domain Name System (DNS) service. This module describes the configuration of wireless connectivity in Windows 10, and explains remote

access methods available in Windows 10, such as Virtual Private Networks (VPNs), Direct Access, and Remote Desktop. Lessons

- Configuring IP Network Connectivity
- Implementing Name Resolution
- Implementing Wireless Network Connectivity
- Overview of Remote Access
- Lab : Configuring Network Connectivity
 - Verify and Test IPv4 Settings
 - Configuring Automatic IPv4 Settings
 - Configuring and Testing Name Resolution
 - After completing this module, students will be able to:
 - Describe how to configure IP network connectivity.
 - Implement name resolution.
 - Implement wireless network connectivity.
 - Describe options for remote access in Windows 10.

➤ Module 5: Managing Storage

This module provides an overview of storage options, including hard disks, server-based storage, and virtual hard disks. It describes network storage options, including network-attached storage (NAS) and storage area networks (SANs), and cloud-based storage options, such as OneDrive and Microsoft Azure Storage. Additionally, module 5 describes the management and maintenance of disks, partitions, and volumes, and the configuration and use of the Storage Spaces feature.

- Overview of Storage Options
- Managing Disks, Partitions, and Volumes
- Maintaining Disks and Volumes
- Managing Storage Spaces
- Lab : Managing Storage
 - Adding a Disk
 - Creating a Simple Volume
 - Compressing a Folder
 - Enabling Disk Quotas
 - Creating a Storage Space
 - After completing this module, students will be able to:
 - Explain the different storage options in Windows 10.
 - Manage disks, partitions, and volumes.
 - Maintain disks, partitions, and volumes.
 - Manage Storage Spaces.

➤ Module 6: Managing Files and Printers

This module provides an overview of the file systems supported by Windows 10. It explains how to configure file permissions, the effect of file permissions, how explicit and inherited permissions work, and how to include user and device claims in access permissions. This module also explains how to share folders, the tools to use for sharing a folder, and the effective permissions when a user tries to access data in a shared folder that is protected by file permissions. The last lesson in the module describes how to add and share a printer, and how to manage client and server side printing.

- Overview of File Systems
- Configuring and Managing File Access
- Configuring and Managing Shared Folders
- Work Folders
- Managing Printers
- Lab : Configuring and Managing Permissions and Shares
 - Creating, Managing, and Sharing a Folder
 - Using Conditions to Control Access and Effective Permissions

- Lab : Configuring and Using Work Folders
 - Configuring Work Folders
- Lab : Installing and Managing a Printer
 - Managing and Using a Printer
 - After completing this module, students will be able to:
 - Describe and create file systems that are Windows 10 supports.
 - Configure file permissions.
 - Explain how permission inheritance works.
 - Implement conditions to limit access to files and folders.
 - Configure and manage shares.
 - Create and use Work Folders.
 - Configure and manage printers.

➤ Module 7: Managing Apps in Windows 10

This module describes how to install and configure desktop apps and Windows Store apps in Windows 10. It explains how to install apps manually and automatically, and how to use Microsoft System Center Configuration Manager and Microsoft Intune to deploy apps. Additionally, it describes the Windows Store and the way in which you can manage access to it. Lastly, module 7 describes the Internet Explorer 11 and Edge browsers, and explains how to configure and manage both browsers. Lessons

- Overview of Providing Apps to Users
- The Windows Store
- Web Browsers
- Lab : Installing and Updating Apps from the Windows Store
 - Side loading an App
 - Signing In with a Microsoft Account
 - Installing and Updating Windows Store Apps
- Lab : Configuring Windows 10 Web Browsers
 - Configuring and Using Microsoft Edge
 - Configuring and Using Internet Explorer
 - After completing this module, students will be able to:
 - Describe the Windows 10 options for app deployment.
 - Install and manage Windows Store apps.
 - Configure Windows 10 web browsers.

➤ Module 8: Managing Data Security

This module explains how the technologies available with Windows 10 work together to protect against data-related security threats. It provides an overview of these threats, and discusses possible mitigations and best practices for dealing with them. It describes defense-in-depth and Encrypting File System (EFS), and how you can use those methods to counter security threats. Additionally, module 8 describes how to configure, administer, and monitor BitLocker drive encryption.

- Overview of Data-Related Security Threats
- Securing Data with EFS
- Implementing and Managing BitLocker
- Lab : Managing Data Security
 - Using EFS
 - Using Bit locker
 - After completing this module, students will be able to:
 - Understand data-related security threats.
 - Secure data with Encrypting File System (EFS).
 - Implement and manage BitLocker Drive Encryption.

➤ Module 9: Managing Device Security

This module explains how to mitigate security threats with the use of Security Compliance Manager, Enhanced Mitigation Experience Toolkit, and security settings in GPOs. It also describes User Account Control (UAC), and how to configure it. This module also explains the use of AppLocker to configure application usage and restrictions.

- Using Security Settings to Mitigate Threats
- Configuring UAC
- Configuring Application Restrictions
- Lab : Managing Device Security
 - Creating Security Policies
 - Testing Security Policies
 - Configuring UAC Prompts
 - After completing this module, students will be able to:
 - Use security settings to mitigate threats.
 - Configure UAC.
 - Configuring Application Restrictions.

➤ Module 10: Managing Network Security

This module describes common network-related security threats, and describes options to mitigate them. It describes Windows Firewall, IPsec connection security rules, and Windows Defender, and how to configure these tools to manage network security.

- Overview of Network-Related Security Threats
- Windows Firewall
- Connection Security Rules
- Windows Defender
- Lab : Managing Network Security
 - Creating and Testing Inbound Rules
 - Creating and Testing Outbound Rules
 - Creating and Testing Connection Security Rules
- Configuring Windows Defender
- After completing this module, students will be able to:
 - Describe network-related security threats.
 - Manage Windows Firewall.
 - Configure IPsec connection security rules.
 - Manage Windows Defender.

➤ Module 11: Troubleshooting and Recovery

This module describes device drivers, and how to use the Device Manager to view, configure, update, and roll back device drivers. It explains file-recovery methods in Windows 10, such as Backup and Restore, File History, and Previous Versions. This module also explains features such as System Restore, Startup Recovery, and System Image Recovery, and describes how to use restore points to roll back device configuration. Lessons

- Managing Devices and Drivers
- Recovering Files
- Recovering Devices
- Lab : Troubleshooting and Recovery
 - Managing Device Drivers
 - Using File History to Recover Files
 - Using Previous Versions to Recover Files
 - Recovering a Device with a Restore Point
 - Using the Advanced Start-up Options to Recover a Device
 - After completing this module, students will be able to:
 - Describe and manage device drivers.
 - Configure file recover and revert to previous versions of files.
 - Describe and use device recovery features in Windows 10.

➤ Module 12: Maintaining Windows 10

This module describes Windows Update, and Windows Update for Business, and how to configure settings for updates. It describes how to use Windows Server Update Services (WSUS), Configuration Manager, or Intune to distribute updates within organizations. This module also explains how to use the Action Center, Event Viewer, and Performance Monitor in Windows 10. Lessons

- Updating Windows
- Monitoring Windows 10
- Optimizing Performance
- Lab : Maintaining Windows 10
 - Configuring Updates for a Single Device
 - Configuring Updates with GPOs
 - Configuring Updates with GPOs
 - Monitoring Reliability and Performance
 - After completing this module, students will be able to:
 - Explain how to keep Windows 10 up to date.
 - Monitor Windows 10.
 - Optimize performance of Windows 10.